



**SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD**

TRAINING BROCHURE 2019



MANAGING CHANGE

PRACTICAL SOLUTIONS

- Strategy, Leadership & HR Development Training
- Management Training/Business Solutions
- Technical & Specialist Training
- Educational Consultancy Services



SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD



Summit School of Leadership & Management (UK) Ltd is a limited liability company incorporated in the United Kingdom. Our training portfolio is built on the expertise and experience of our seasoned lecturers, researchers, consultants, engineers and business executives. Our expertise lies in providing training and integrated services across the business and engineering world. We know that investing in training is essential for individual staff development and also for the future of the organisation. We have therefore developed a broad range of courses from basic to specialist levels to cover needs as required.

Our Vision:

Our vision is to build an international organisation that will make modern leadership and management skills readily available to managers, leaders/future leaders, provide certification training to technical professionals, and to help businesses and institutions in the UK and Africa operate optimally.

Our services are aimed at:

- Supporting leaders and managers develop their leadership/managerial skills
- Nurturing and developing entrepreneurial skills
- Developing creativity among leaders and managers
- Showcasing best practices in the work environment
- Renewing professional ambition and job satisfaction

Special offer available for training of five or more participants at our **Milton Keynes** Training Centre



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INTRODUCTION

As a leading player in Management/Leadership and Technical Consultancy/Technical Training, the mission of Summit School of Leadership and Management (UK) Ltd is innovation and improvement of skills in order to make a difference in the workplace. The focus of our courses is to develop leadership/management capabilities as well as technical skills so as to take advantage of opportunities and reduce risks created by the current economic climate.

The uniqueness of our capacity to deliver on specialized training and strategic business needs of our clients lies in the quality of academic and industry expertise available to us. We partner with the top players in the academia and business world in the design and delivery of our courses. We are therefore able to offer “knowledge-capture-based” package solutions as we explore newer frontiers of opportunities essentially in core-economic growth sectors of Oil and Gas, Engineering, Telecommunications, Energy/Power and Marine.

We support the aspirations of our clients by collaborating in areas of their human capacity development needs which is the backbone of any organizational continuity and success. We are committed to delivering high quality bespoke courses through our diversified classifications of training options and consultancy services. Our core businesses include:

- Strategy and Leadership Training
- Management and Business Skills Development Training
- Facilitation of Management Retreats, Conference & Seminars
- Educational Consultancy Services/Business Solutions
- Technical & Specialist Training

Dr. Gareth Davies (PhD)

Director



SUMMIT SCHOOL
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LEADERSHIP & MANAGEMENT DEVELOPMENT COURSES

Leadership and management are two vital qualities in any effective organization. Little that is worthwhile can be achieved without effective leadership and management. There is clearly a requirement for future leaders to have a better understanding of their field of endeavour.

Our leadership programmes are carried out in collaboration with our partner institutions within and outside the UK. Our consultants also design bespoke courses to suit our clients' needs for ten or more participants. Furthermore, we also organise in-house training delivered at clients' facility. These trainings are intended for large number of junior staff, supervisors and junior managers.



1 SL Strategy and Leadership Courses

Date	Course Title	Duration	Venue	Fees
22 Apr 24 Jun 21 Oct	Strategic Leadership and Change	5 days	London	
18 Feb 22 Apr	Strategic Knowledge Management	5 days	London, Milton Keynes	
21 Feb 04 Jun	Leader Intelligence and Leader Resilience (Certified by ILM)	5 days	London, Dubai	
28 May 01 Jun	Performance Management for Effective Management of Non-profit Organisations	5 days	London, USA	
04 Mar 03 Jun	Motivational Leadership and Building Successful Teams	4/5 days	London, Milton Keynes, Dubai	
14 Mar 09 May	Leader Diplomacy /Leader Vocabulary: Advanced Conflict Management (Certified by ILM)	5 days	London	
22 Apr 03 Jun	Leadership Development Programme (Intermediate)	4/5 days	London, Milton Keynes	
10 Jun 02 Sep	Leadership Development Programme (Advance)	4/5 days	London, Milton Keynes	
25 Feb 03 Jun	Strategic Brand Management	5 days	London, Milton Keynes	
06 Jan 08 Jul	Strategic Management & Leadership for Young Leaders (include visit)	5 days	London	
22 Jul	Strategic and Operational Performance Management	5 days	London, Milton Keynes	
08 Apr 12 Aug	Strategy Implementation with Balanced Scorecard: Certification	5 days	London, Dubai, US	Bespoke Course
11 Mar 15 Jul	Negotiation and Conflict Resolution	4/5 days	London, Milton Keynes, Dubai	
21 Mar 06 Jun	Leader Efficiency & Leader Gravitas (Certified by ILM)	5 days	London, Milton Keynes	



1 LMH Leadership, Management & Human Resources

Date	Course Title	Duration	Venue	Fees
14 Jan 15 Jul	Global Marketing Practices for Young Leaders (includes visit)	5 days	London	
20 Jan 21 Jul	Corporate Finance in Practice for Young Managers (includes visit)	5 days	London	
05 Feb 09 Apr	Transitioning into Management / Supervision: Essential Leadership Skill	4/5 days	London, Milton Keynes	
04 Mar 20 May 05 Aug	21st Century Leadership: Inspiring Excellence and Engagement	4/5 days	London	
04 Mar 12 Aug 21 Oct	Introduction to People Management for Organisational Impact (Certified by CIPD)	4/5 days	London, Manchester	
11 Mar 24 Jun	Creating A Coaching & Mentoring Culture in Leaders/Managers	4/5 days	London	
04 Feb 01 Jul	Digital Learning Design Programme (Certified by CIPD)	4/5 days	London	
04 Mar 10 Jun	Managing Learning & Development (Certified by CIPD)	4/5 days	London	
18 Mar 06 May	Building Leadership Skills for Culture Change and Organisational Development	5 days	London	
11 Mar 15 Apr 11 Aug	Advanced Strategic Human Resources Management	5 days	London, Dubai	
15 Apr 12 Aug	The Human Resources (HR) "Executive Mini-MBA"	5 days	London, Dubai	
12 Feb 14 May	The Employment Law Practitioner - A Complete Approach (Certified by CIPD)	4/5 days	London	



2BME Business Management & Entrepreneurship Courses

Date	Course Title	Duration	Venue	Fees
01 Mar 15 Apr	Change Management: Foundation & Practitioner (Certified by APMG)	5 days	London, Manchester	
08 Apr 15 Jul	Mini-MBA: Practical Business Management Skills	4/5 days	London	
11 Mar 19 Aug	Developing Management and Administrative Skills	4/5 days	London	
04 Mar 10 Jun	Digital Marketing & Social Media for Business Coverage and Growth	5 days	London	
18 Feb 01 Jul	Business Innovation / Innovation Management	4/5 days	London, Milton Keynes	
25 Feb 01 Apr 09 Oct	Supply Chain Management / Managing Logistics	4/5 days	London	
18 Feb 10 Jun	Lean Six Sigma Green Belt	5 days	London, Manchester	
29 May	Communication Skills Training for Effective Leadership	4/5 days	London	
3 Jun 25 Nov	Tender Process, Contract Management & Negotiation (BIFM Certified course)	5 days	London	
13 May 18 Nov	Contract Terms & Conditions - The Law	5 days	London, Milton Keynes	
03 Apr 19 Jun	Business Relationship Management: Aligning IT & The Business	4/5 days	London	
18 Mar 15 Jul	Strategic Business Planning / Business Strategy	5 days	London	
04 Feb 17 Jun	Business Analysis Practice (Course Certified by BAC)	4/5 days	London, Milton Keynes	
07 May	Contract Management for Ship Construction, Repair & Design (Course Certified by RINA)	5 days	London	
08 Jul 22 Oct	Financial Planning & Analysis / Managing Financial Budgets	4/5 days	London	
29 May 24 Jun	Business and Report Writing for Professionals	5 days	London, US	
09 Jan 27 Mar 17 Jun	Emotional Intelligence: Achieving Leadership Success in Business	4/5 days	London, US	



3 SC

Specialist Courses

Date	Course Title	Duration	Venue	Fees
16 Apr 04 Sep	Principles of Effective Leadership and Management for Newly Appointed Managers	4/5 days	London, Milton Keynes	
01 Apr 12 Aug	Introduction to Leadership & Management: Effective Team Building & Development	4/5 days	London, Milton Keynes	
04 Mar 13 May 15 Jul	Achieving Excellence in Customer Service	4/5 days	London, Milton Keynes	Bespoke Course
04 Feb 08 Apr 10 Jun	Coaching, Mentoring & Action Learning Sets	4/5 days	London, Milton Keynes	Bespoke Course
18 Feb 24 Jun 21 Oct	Consultancy and Facilitation Skills Development	4/5 days	London, Milton Keynes	



**Cross Section
of Business
Executives**



4 PFR

Project Management, Facility Management & Risk

Date	Course Title	Duration	Venue	Fees
25 Feb 04 Mar 08 Apr	PRINCE2 Project Management (Foundation & Practitioner)	5 day	London, Milton Keynes	
04 Mar 15 Apr 03 Jun	The Project Management Professional (PMP) Course	5 days	London	
18 Mar 29 Apr	Agile Project Management (Foundation & Practitioner)	5 days	London	
04 Mar 10 Jun	Project Management Praxis (Foundation & Practitioner) Certification Course	5 days	London	
18 Feb 15 Jul	Portfolio / Programme Management Course	5 days	London, Dubai	
28 May 05 Aug	Management of Risk (Foundation & Practitioner): Projects & Programmes	5 days	London	
04 Mar 20 May 08 Jul	Understanding Facility Management - Foundation Course (Certified by BIFM)	5 days	London	
10 Jun 23 Sep	The Professional Facility Management - Intermediate Level (Operations) Certified by BIFM	5 days	London	
01 Apr 16 Sep	The Professional Facility Management Course: Business & People (Certified by BIFM)	5 days	London	
13 May 12 Nov	The Facility Management Business School - Advanced (Certified by BIFM)	5 days	London	
20 Mar 06 May 08 Jul	Introduction to Project Management Training / Project Fundamentals Qualification (Certified by APM)	4/5 days	London	
18 Feb 20 May 23 Sep	Management Consulting and Project Management	4/5 days	London	



5 MSS

Management Systems and Security Courses

Date	Course Title	Duration	Venue	Fees
04 Feb 03 Jun 09 Sep	IOSH Managing Safely in the Work Place	4/5 days	London, Milton Keynes, Coventry, Manchester	
08 Apr 17 Jun	Quality Management System ISO 9001 - Foundational / Internal Auditor Course (Certified by IRCA)	4/5 days	London, Milton Keynes,	
04 Mar	ISO 45001:2018 Occupational Health and Safety - Foundation & Internal Auditor Training	4/5 days	London, Milton Keynes	
04 Feb 21 Jul	Environmental Management System (EMS) ISO 14001: 2015 - Foundation /Internal Auditor Certification Course	4/5 days	London, Milton Keynes, Dubai	
25 Feb 20 May	Quality Management System (QMS) ISO 9001:2015 - Auditor/Lead Auditor Course (Certified by IRCA)	5 days	London, Manchester, Dubai	
03 Nov	Information Security Management Systems (ISMS) ISO/IEC 27001:2013 - Auditor/Lead Auditor Course (Course Certified by IRCA)	5 days	London	
25 Mar 28 Oct	Security and Risk Management	5 days	London, Milton Keynes, Swindon	
22 Apr 01 Jul	Introduction to Big Data Training	4/5 days	London, US	
06 May	Enhanced Security Officer / CCTV (PSS) Course	5 days	London	
13 May	ASIS Physical Security Professional or Professional Investigator Course	5 days	London, Cambridge,	
06 May	ASIS Assets Protection Course or Security Force Management	5 days	London	

Other training dates available; please contact us for other dates

*** For our bespoke courses in USA and Dubai, a minimum of 5 participants are required**



TECHNICAL TRAINING AND CONSULTANCY SERVICES



Fig. 1: Layout of Power Plant Monitoring & Control Training Facility

Summit School of Leadership and Management (UK) Ltd specialises in the delivery of technical training and consultancy services globally. Our range of services includes:

- Design and Construction of Technical Training Centres
- Technical Training
- Educational Consultancy Services

We work with our clients to design, construct, equip and operate large scale training facilities and assisting the locals to gain experience and run sustainable operations.

We partner with leading training providers to design courses suitable for training in the Oil & Gas, Power, Manufacturing, Agriculture and Marine Engineering industries. Some of our partners have over 20 years experience in technical training with state-of-the-art technical training equipment and facilities. These courses which range from 1 week (short courses) to 2 years are mainly for the technical development of client's workforce to fill the skills gap in the above mentioned industries.



7 O&G Oil & Gas Courses

Date	Course Title	Duration	Venue	Fees
01 Oct	The Oil & Gas Industry Fundamentals (Certified by the Energy Institute)	4/5 days	London	
16 Sep	International Financial Reporting Standards (IFRS) Fundamentals for the Upstream Oil & Gas Industry	5 days	London, Dubai	
22 Apr	Accounting Principles in the Oil and Gas Industry	5 days	London, Dubai	
22 Apr	World Legal Systems & Contracts in the Oil & Gas Industry	5 days	London, Dubai	
10 Jun*	Gas Technology Fundamentals	5 days	London & US	
06 May* 29 Jun	Gas Distribution Operations / Engineering (Certified by Gas Technology Institute)	5 days	London & US	
01 Apr 02 Aug	Technical Writing for Professionals	3/4 days	London	
17 Jun	Project Planning & Performance Management in the Oil & Gas Sector (Course Certified by the Energy Institute)	3/4 days	London	
15 Jul*	Compressor Station & Systems Design	5 days	London & US	
23 Sep*	Gas Transmission Operations	5 days	London & US	
04 Feb	Oil & Gas Assets Integrity Management	5 days	London	
12 Aug*	Cost Engineering	5 days	London, Milton Keynes	
03 Jun*	Marketing Fundamentals for the Energy Industry (Certified by GTI)	4/5 days	London & US	
03 Jun	Introduction to Process Safety Mana- gement (Certified by Energy Institute)	4/5 days	London	
03 Jun	B31.3 Process Piping Code/Design (Course Certified by ASME)	5 days	London	
11 Nov	The Economics of Exploration and Production in the Oil & Gas Industry	5 days	Milton Keynes, London	
26 Aug*	External Corrosion Direct Assessment Internal Corrosion Direct Assessment	5 days	London & US	
12 Mar 27 May	Corrosion and Corrosion Protection in the Maritime Industry	5 days	Milton Keynes, London	

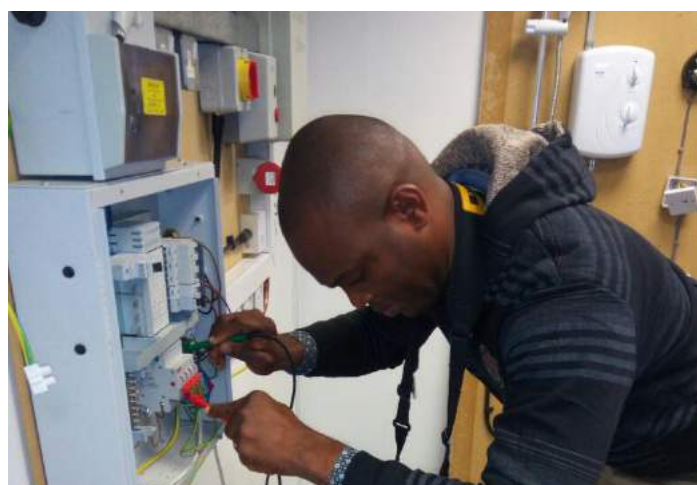
* For our bespoke courses in US and Dubai, a minimum of 5 participants are required



7 O&G Oil & Gas Courses

Code	Course Title	Duration	Venue	Fees
20 Jan 29 Mar	NACE Certified Cathodic Protection Programme (Level 1 or 2)	5 days	US & Dubai	
14 Jan 15 Apr	Offshore Emergency Response Team Member (Certified by OPITO)	5 days	Aberdeen or Glasgow (UK)	
11 Feb 6 May 8 Jul	API 579-1/ASME FSS-1- Fitness for Service (Certified by ASME)	5 days	London, US	
28 Jan 29 Mar	Total Offshore Training Package - BOSIET, MIST SWM (OPITO Certified)	5 days	Aberdeen, London	

Other training dates available; please contact us for more details





8 MME Mechanical & Marine Engineering Courses

Date	Course Title	Duration	Venue	Fees
Open (email for dates)	General Machining Programme/ Pneumatic Systems/Hydraulic Systems	5 days	Manchester, Sheffield, London	
20 May	Mechanical Maintenance Programme	5 days	Manchester, London	
03 Jun	Non Destructive Testing (NDT) Techniques	5 days	Sheffield, Cambridge	
06 May	Welding Programmes (MIG, TIG, MMA, etc)	5 days	Manchester	
03 Jun	Dry Dock Operation & Maintenance (Fundamentals)	5 days	London, US, Singapore	
23 Sep	Marine Instrumentation and Control	5 days	South Tyneside (UK)	
21 Oct	Diesel Engine Propulsion	5 days	South Tyneside (UK)	
Open (email for dates)	Mechanical Testing Techniques (Ultrasonic Testing; Eddy Current Testing; Radiographic Testing; Hardness)	5 days	Sheffield	
18 Feb	Advanced Fire Fighting	5 days	Glasgow, Southampton	
23 Sep	Electrical Maintenance [Marine (MEM)]	10 days	South Tyneside (UK)	
18 Feb 15 Apr	Standards of Training Certification & Watchkeeping (STCW)	5 days	Glasgow (UK)	
Open	Ship Auxiliary Systems	Call/Email for details.		



9 ECE Electrical/Electronics & Civil Engineering Courses

Date	Course Title	Award Body	Duration	Venue	Fees
03 Jun	Introduction to the Electrical Industry, Electrical Inspection & Testing	Certified by City & Guilds	5 days	London, Watford York	
28 Oct	Power Electronics and Machines		5 days	Milton Keynes	
05 Aug	17th Edition Wiring Regulations Training/PAT	(City & Guilds Accredited Courses)	5 days	London, York	
03 Jun	City & Guilds 2392-10 Fundamental Inspection and Electrical Testing	City & Guilds Accredited Course	5 days	York (UK)	
13 May	Part P Electrical Course (Full Scope)/BPEC (Domestic Electrical Installer)	City & Guilds Accredited Course	6 day	York, London, Watford	



Layout of Mechanical Engineering Training Facility



Electrical Engineering Training Equipment



10 ECE Electrical & Civil Engineering Courses

Date	Course Title	Certification Body	Duration	Venue	Fees
14 Oct	High Voltage Operational Safety	City & Guilds	5 days	Nottingham, Watford (UK)	
08 Apr	City & Guilds 2394-01 Level 3 Award in initial Verification and Certification in Electrical Installations	City & Guilds	5 days	London, York	
13 May	City & Guilds 2395-01 Level 3 Award in the Periodic Inspection, & Certification of Electrical Instal.	City & Guilds	5 days	London, York	
Open	Civil Engineering Graduates Training Programme (Courses Certified by ICE)	Institute of Civil Engineers	5 days	London	
03 Jun	Weld Testing and Inspection	Institute of Civil Engineers	5 days	London, York Manchester	
11 Feb	Reinforced Concrete Detailing (Certified by ICE)	Institute of Civil Engineers	4/5 days	London	
22 Jul	Ground Engineering Technology (Certified by ICE)	Institute of Civil Engineers	4/5 days	London	
20 May	Foundation/Structural Design Principles	Institute of Civil Engineers	4/5 days	London	
05 Aug	High Voltage Maintenance Course	City & Guilds	5 days	London, York	
15 Jul	Building Information Modelling (BIM)/Temporary Works Co-ordinator Training	Institute of Civil Engineers	5 days	London	



6 REP Renewable Energy, Environment & Power Plants Courses

Date	Course Title	Duration	Venue	Fees
14 Oct	Environmental Management	5 days	London, Milton Keynes	
28 Jan	Pollution Prevention & Remediation Technologies	5 days	London, Milton Keynes	
28 Oct	Offshore Renewable Energy Technologies	5 days	London, Milton Keynes	
08 Jan	Watersource Engineering/Health, Sanitation & Wastewater Treatment	5 days	Milton Keynes, London	
06 May	Unmanned Aerial Vehicle for Environmental Monitoring	5 days	Milton Keynes, London	
04 Nov	Certification in Combined Cycle Power Plant (CCPP) Operation - Gas Turbine	5 days	Nottingham (UK)	
11 Nov	Gas Turbine Operation	5 days	Nottingham (UK), Milton Keynes	
09 Dec	Instrumentation for Process Operations	5 days	Nottingham (UK)	
09 Sep	Certification in Power Plant Operation (Accredited by City & Guilds)	5 days	Nottingham (UK)	



Welding & Fabrication Training Facilities





11 ICT Information and Communication Technology

Date	Course Title	Duration	Venue	Fees
08 Apr 10 Aug	IT Management Skills Training	4/5 days	London	
11 Mar 12 Aug	Website Design and Development	5 days	London, Milton Keynes	
11 Feb 08 Apr	Information and Communication Technology	5 days	London, Milton Keynes	
07 Jan 13 May	ITIL Foundation Certification Training	4/5 days	London, Milton Keynes	
16 Sep	Software Engineering	5 days	London, Milton Keynes	
25 Nov	Cloud Computing Technology	5 days	London, Milton Keynes	
18 Feb	VBA Programming Introduction	5 days	London, Milton Keynes	
04 Mar 06 May	Software Testing and Quality Assurance	5 days	London, Milton Keynes	
10 Jun 05 Aug	Certified Information Systems Security Professional (CISSP)	5 days	London, Milton Keynes	
18 Mar 22 Jul	Certified Risk and Information Systems Control (CRISC)	5 days	London and Milton Keynes	
21 Jan 08 Apr	Intermediate TSQL skills Training	5 days	London, Milton Keynes	
10 Jun	Cisco Certified Network Associate (CCNA)	5 days	London, Milton Keynes	
01 Jul	CompTIA Security + Certification	5 days	London	
21 Jan	CompTIA Security + Certification	5 days	London, Milton Keynes	



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