



SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD

TRAINING BROCHURE 2017



MANAGING CHANGE

PRACTICAL SOLUTIONS

- Strategy and Leadership Development Training
- Management Training/Business Solutions
- Technical Training
- Technical Consultancy Services



SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD



Summit School of Leadership & Management (UK) Ltd is a limited liability company incorporated in the United Kingdom. Our training portfolio is built on the expertise and experience of our seasoned lecturers, researchers, consultants, engineers and business executives. Our expertise lies in providing training and integrated services across the business and engineering world. We know that investing in training is essential for individual staff development and also for the future of the organisation. We have therefore developed a broad range of courses from basic to specialist levels to cover needs as required.

Our Vision:

Our vision is to build an international organisation that will make modern leadership and management skills readily available to managers, leaders/future leaders, provide certification training to technical professionals, and to help businesses and institutions in the UK and Africa operate optimally.

Our services are aimed at:

- Supporting leaders and managers develop their leadership/managerial skills
- Nurturing and developing entrepreneurial skills
- Developing creativity among leaders and managers
- Showcasing best practices in the work environment
- Renewing professional ambition and job satisfaction

Special offer available for training of ten or more participants at our **Milton Keynes** Training Centre



TABLE OF CONTENTS

COURSES	PAGE
● Introduction	04
● Leadership & Management Development Courses	05
● Strategy & Leadership	06
● International Business & Management	08
● Entrepreneurship	09
● Project Management	10
● Technical Consultancy Services/Training	12
● Oil & Gas Technology	13
● Mechanical/Marine Engineering	15
● Electrical Engineering	16
● Power Plant Engineering	17
● Environmental Engineering	18
● Information and communication Technology	19



INTRODUCTION

As a leading player in Management/Leadership and Technical Consultancy/Technical Training, the mission of Summit School of Leadership and Management (UK) Ltd is innovation and improvement of skills in order to make a difference in the workplace. The focus of our courses is to develop leadership/management capabilities as well as technical skills so as to take advantage of opportunities and reduce risks created by the current economic climate.

The uniqueness of our capacity to deliver on specialized training and strategic business needs of our clients lies in the quality of academic and industry expertise available to us. We partner with the top players in the academia and business world in the design and delivery of our courses. We are therefore able to offer “knowledge-capture-based” package solutions as we explore newer frontiers of opportunities essentially in core-economic growth sectors of Oil and Gas, Engineering, Telecommunications, Energy/Power, Agriculture and Marine.

We support the aspirations of our clients by collaborating in areas of their human capacity development needs which is the backbone of any organizational continuity and success. We are committed to delivering high quality bespoke courses through our diversified classifications of training options and consultancy services. Our core businesses include:

- Strategy and Leadership Training
- Management and Business Skills Development Training
- Facilitation of Management Retreats, Conference & Seminars
- Technical Consultancy Services/Business Solutions
- Technical Training

Dr. Gareth Davies (PhD)
Training Consultant



SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD

LEADERSHIP & MANAGEMENT DEVELOPMENT COURSES

Leadership and management are two vital qualities in any effective organization. Little that is worthwhile can be achieved without effective leadership and management. There is clearly a requirement for future leaders to have a better understanding of their field of endeavour.

Our leadership programmes are carried out in collaboration with our partner institutions within and outside the UK. Our consultants also design bespoke courses to suit our clients' needs for ten or more participants. Furthermore, we also organise in-house training delivered at clients' facility. These trainings are intended for large number of junior staff, supervisors and junior managers.



1 SL Strategy and Leadership Courses

Code	Course Title	Duration	Venue	Fees
SL01	Leadership & Critical Thinking: Creativity and Excellence in the Workplace	5 days	USA & London	
SL02	Global Change Agents	5 days	USA & London	
SL03	Emerging Leaders Programme	5 days	USA & London	
SL04	Leadership Decision Making for Optimum Performance	5 days	USA & London	
SL05	Public Private Partnerships (PPPs) for Sustainable Development	5 days	USA & London	
SL06	Developing Excellence in People Leadership	5 days	USA & London	
SL07	Excellence and Leadership for the 21st Century Leader	5 days	USA & London	
SL08	Senior Leadership in National & International Security	5 days	USA & London	
SL09	Excellence and Leadership for the 21st Century Leader	5 days	USA & London	
SL10	Strategic Thinking & Planning for Sustainability	5 days	USA & London	
SL11	Negotiation and Conflict Resolution	5 days	USA & London	
SL12	Change and Leadership	5 days	USA & London	
SL13	Negotiation and Conflict Resolution	5 days	USA & London	
SL14	Women in Leadership: How to Make the Difference	5 days	London, Milton Keynes	



1 SL Strategy and Leadership Courses

Code	Course Title	Duration	Venue	Fees
SL15	Management Strategies	5 days	London, Milton Keynes	
SL16	Developing Effective Policies for Organisational Growth	5 days	London, Milton Keynes	
SL17	Policy Impact Assessment and Evaluation	5 days	London, Milton Keynes	
SL18	Developing Strategic Skills for Organisational Improvement	5 days	London, Milton Keynes	
SL19	Effective Crisis Management and Contingency Planning	5 days	London, Milton Keynes	
SL20	Strategic Skills for Improving Public Service Delivery	5 days	London, Milton Keynes	
SL21	Public Sector Management	5 days	London, Milton Keynes	
SL22	Implementing Sustainable Change	5 days	London, Milton Keynes	
SL23	Planning and Developing Human Resources Capabilities for Organisational Impact	5 days	London, Milton Keynes	
SL24	Developing Effective Training and Learning Skills: Train the Trainer	5 days	London, Milton Keynes	
SL25	Developing Effective Training and Learning Skills: Train the Trainer	5 days	London, Milton Keynes	
SL26	Strategic Planning and Implementation	5 days	London, Milton Keynes	



2BM International Business Management Courses

Code	Course Title	Duration	Venue	Fees
IBMO1	Management and Leadership Development Programme	5 days	London and Milton Keynes	
IBMO2	Management Skills	5 days	London and Milton Keynes	
IBMO3	The 5-day MBA: Practical Business Management Skills	5 days	London and Milton Keynes	
IBMO4	Office Management and Administrative Skills	5 days	London and Milton Keynes	
IBMO5	Advanced Office Management & Administrative Skills	5 days	London and Milton Keynes	
IBMO6	Skills Development for Senior Office Administrators & Secretaries	5 days	London and Milton Keynes	
IBMO7	Essential Skills for Confidential and Senior Secretaries	5 days	London and Milton Keynes	
IBMO8	Conflict Management in Organisation	5 days	London and Milton Keynes	
IBMO9	Essential Skills for Team Work	5 days	London and Milton Keynes	
IBMI0	Logistics and Supply Chain Management	5 days	London and Milton Keynes	
IBMI1	Personal Skills for Professional Excellence	5 days	London and Milton Keynes	
IBMI2	Business Relationship Management	5 days	London and Milton Keynes	
IBMI3	Managing People Through Change	5 days	London and Milton Keynes	
IBMI4	Tenders, Award of Contracts and Managing Service Providers	5 days	London and Milton Keynes	
IBMI5	Strategic and Operational Performance in Management	5 days	London and Milton Keynes	
IBMI6	Innovation Management	5 days	London and Milton Keynes	
IBMI7	Finance and Accounting for Managers and Senior Executives	5 days	London and Milton Keynes	



3 ENT Entrepreneurship

Code	Course Title	Duration	Venue	Fees
ENT01	Business Growth and Management in the 21st Century	5 days	London, Milton Keynes, Northampton	
ENT02	Improving Operational Performance & Productivity in Small & Medium Enterprises	5 days	London, Milton Keynes, Northampton	
ENT03	Essentials of Business Growth and Development in Developing Countries	5 days	London, Milton Keynes, Northampton	
ENT04	Resilience as a Factor in Business Stability and Growth	5 days	London, Milton Keynes, Northampton	
ENT05	Strategic Business Performance	5 days	London, Milton Keynes, Northampton	



Cross Section
of Business
Executives



4 PM Project Management

Code	Course Title	Duration	Venue	Fees
PM01	Prince2 Project Management (Foundation)	4 day	London, Milton Keynes, Bedford	
PM02	Prince2 Project Management (Foundation & Practitioner)	7 days	London, Milton Keynes, Bedford	
PM03	The Project Management Professional (PMP)	5 days	London, Milton Keynes, Bedford	
PM11	PRINCE2 Practitioner Re-certification (Refresher Course)	4 days	London, Milton Keynes, Bedford	
PM04	Improving Project Performance	5 days	London, Milton Keynes, Bedford	
PM05	Project Management	5 days	London, Milton Keynes, Bedford	
PM06	Risk Management for Projects, Programmes and Operations	5 days	London, Milton Keynes, Bedford	
PM07	Business Solutions – Business Analysis Introduction	5 days	London, Milton Keynes, Bedford	
PM08	Building an Effective Business Case	5 days	London, Milton Keynes, Bedford	
PM09	Business Intelligence: Introduction	5 days	London, Milton Keynes, Bedford	
PM10	Project Leadership: Building Performing Teams in Organisations	5 days	London, Milton Keynes, Bedford	
PM12	Management Skills for Leading Successful Programmes and Projects	5 days	London, Milton Keynes, Bedford	



5 OSH Occupational Safety and Health/Security Courses

Code	Course Title	Duration	Venue	Fees
OSH01	IOSH Managing Safely in the Work Place	5 days	London, Milton Keynes, Coventry, USA and Dubai	
OSH02	IOSH Managing Safely in the Oil & Gas Industry	5 days	London, Milton Keynes, Coventry, USA and Dubai	
OSH03	IOSH Managing Safely in the Construction Industry	5 days	London, Milton Keynes, Coventry, USA and Dubai	
OSH04	IOSH Managing Safely in the Maritime Industry	5 days	London, Milton Keynes, Coventry, USA and Dubai	
OSH05	NEBOSH International General Certificate in Occupational Safety & Health	7 days	London, Milton Keynes, Coventry, USA and Dubai	
OSH06	NEBOSH National General Certificate in Occupational Safety & Health	7 days	London, Milton Keynes, Coventry, USA and Dubai	
SE01	Security and Risk Management	5 days	London, Milton Keynes, Coventry, USA and Dubai	
SE02	Combined Maritime Security Operator	2 Weeks	London	
SE03	Enhanced Security Officer / CCTV (PSS) Course	4 days	London	
SE04	Professional Investigator Course	5 days	London, Cambridge, Southampton	
SE05	Certified Information Security Manager Training Course	5 days	London, Milton Keynes	

* For Courses in USA and Dubai, a minimum of 5 participants are required



TECHNICAL CONSULTANCY SERVICES AND TRAINING



Fig. 1: Layout of Power Plant Monitoring & Control Training Facility

Summit School of Leadership and Management (UK) Ltd specializes in the delivery of technical consultancy and training services globally. Our range of services includes:

- Design and Construction of Technical Training Centres
- Technical Training
- Technical Consultancy Services

We work with our clients to design, construct, equip and operate large scale training facilities and assisting the locals to gain experience and run sustainable operations.

We partner with leading technical providers to design courses suitable for training in the Oil & Gas, Power, Manufacturing, Agriculture and Marine Engineering industries. Some of our partners have over 20 years experience in technical training with state-of-the-art technical training equipment and facilities. These courses which range from 1 week (short courses) to 2 years are mainly for the technical development of client's workforce to fill the skills gap in the above mentioned industries.



7 O&G Engineering Courses – Oil & Gas Engineering

Code	Course Title	Duration	Venue	Fees
OG01	Fundamentals of the Oil & Gas Industry		USA, London and Dubai	
OG02	Managing Petroleum Agreements with Global Perspectives		USA, London and Dubai	
OG03	Oil and Gas Project Management		USA, London and Dubai	
OG04	Management Skills Development for Oil & Gas Managers		USA, London and Dubai	
OG05	Oil and Gas Economics and Risk		USA, London and Dubai	
OG06	Petroleum Economics and Risk Management		USA, London and Dubai	
OG07	Managing the Petroleum Business in Today's World		USA, London and Dubai	
OG08	Deep-water Drilling and Well Controls		USA, London and Dubai	
OG09	Gas Processing & Technologies		USA, London and Dubai	
OG10	Gas Production Engineering		USA, London and Dubai	
OG11	Liquefied Natural Gas		USA, London and Dubai	
OG12	Cost Engineering in the Oil and Gas Industry - Introduction		USA, London and Dubai	
OG13	Fluid Mechanics and Loading on Marine Structures		Milton Keynes, Bedford	
OG14	Subsea Oil and Gas Exploitation		Milton Keynes, Bedford	
OG15	Safety, Risk and Reliability Offshore		Milton Keynes, Bedford	
OG16	Multiphase Flows for Oil and Gas Production		Milton Keynes, Bedford	
OG17	Fundamentals of Flow Assurance		Milton Keynes, Bedford	
OG18	Corrosion Control in Oil & Gas Exploration Industry		Milton Keynes, Bedford	

* For Courses in New York and Dubai, a minimum of 5 participants are required



7 O&G Engineering Courses – Oil & Gas Engineering

Code	Course Title	Duration	Venue	Fees
OG19	NACE Certified Coating Inspection Program (CIP Level 1)	6 days	Yorkshire	
OG20	NACE Certified Coating Inspection Program (CIP Level 2)	6 days	Yorkshire	
OG21	NACE Certified Cathodic Protection (CP Level 1)	6 days	Dubai, Houston	
OG22	NACE Certified Cathodic Protection (CP Level 2)	6 days	Dubai, Houston	



Oil & Gas Process Training Facilities



Welding & Fabrication Training Facilities



8 ME

Engineering Courses - Mechanical / Marine Engineering

Code	Course Title	Duration	Venue	Fees
MEO1	Stress Analysis of Components and Structures	5 days	London, Milton Keynes, Bedford	
MEO2	Gas Turbine Appreciation	5 days	London, Milton Keynes, Bedford	
MEO3	Gas Turbine Component Technology	5 days	London, Milton Keynes, Bedford	
MEO4	Gas Turbine Performance	5 days	London, Milton Keynes, Bedford	
MEO6	Combined Cycle Gas Turbines	5 days	London, Milton Keynes, Bedford	
MAO1	Marine Instrumentation and Control	5 days	South Tyneside	
MAO2	Diesel Engine Propulsion	5 days	South Tyneside	
MAO3	Electrical Maintenance [Marine (MEM)]	10 days	South Tyneside	
MAO4	Advanced Fire Fighting	5 days	Glasgow, Southampton	
MAO5	Ship Security Officer	3/4 days	Glasgow, Southampton	
MAO6	Maritime Security Operative	2/3 days	Glasgow, Southampton	
MAO7	Ship Auxiliary Systems	Call/Email for details.		



9 ELE Engineering Courses – Electrical Engineering

Code	Course Title	Award Body	Duration	Venue	Fees
ELE01	Electrical Multi-skilling (foundation)	(City & Guilds Accredited Course)	5 days	Nottingham	
ELE02	Electrical Multi-skilling (enhanced)		5 days	Nottingham	
ELE03	Electrical Installation	(City & Guilds Accredited Course)	4 days	Nottingham	
ELE04	High Voltage (HV) Operational Safety	(City & Guilds Accredited Course)	5 days	Nottingham	
ELE05	Safe Operation of High Voltage (HV) and Low Voltage (LV) Electrical Systems		5 day	Nottingham	



Layout of Mechanical Engineering



Electrical Engineering Training Equipments



10 PP Engineering Courses – Power Plant

Code	Course Title	Certification Body	Duration	Venue	Fees
PP01	Part 1 – Certificate in Combined Cycle Power Plant (CCPP) Operation Gas Turbine		5 days	Nottingham	
PP02	Combined Cycle Gas Turbine (CCGT) Plant Operation		5 days	Nottingham	
PP03	Process Control Measurement		5 days	Nottingham	
PP04	Instrumentation for Process Operations		5 days	Nottingham	
PP05	Introduction to Power Generation		5 days	Nottingham	
PP06	Level 1 Certificate in Power Plant Operation	(City & Guilds Accredited Course).	5 days	Nottingham	
PP07	Level 2 Certificate in Power Plant Operation	(City & Guilds Accredited Course).	10 days	Nottingham	
PP08	Level 3 Certificate in Power Plant Operation	(City & Guilds Accredited Course).	10 days	Nottingham	
PP09	Level 2 Certificate in Power Plant Operation (refresher)		5 days	Nottingham	
PP10	Level 3 Certificate in Power Plant Operation (refresher)		10 days	Nottingham	



6 EE Engineering Courses – Environmental Engineering

Code	Course Title	Duration	Venue	Fees
EE01	Environmental Management	5 days	Milton Keynes, London, Bedford	
EE02	Renewable Energy Technologies, Policy and Markets	5 days	Milton Keynes, London, Bedford	
EE03	Renewable Energy: An Executive Perspective	5 days	Milton Keynes, London, Bedford	
EE04	Soil Engineering, Contaminant and Nutrient Management	5 days	Milton Keynes, London, Bedford	
EE05	Water Source Engineering	5 days	Milton Keynes, London, Bedford	
EE06	Chemical Processes for Water Treatment	5 days	Milton Keynes, London, Bedford	
EE07	Health, Sanitation and Wastewater Treatment	5 days	Milton Keynes, London, Bedford	
EE08	Advanced Technologies for Water and Sanitation	5 days	Milton Keynes, London, Bedford	
EE09	Energy Management, Environment and Sustainable Development	5 days	Milton Keynes, London, Bedford	





11 ICT Information and Communication Technology

Code	Course Title	Duration	Venue	Fees
ICT01	Management Skills for IT Environment	5 days	London, Milton Keynes, Bedford	
ICT02	Website Design and Development	5 days	London, Milton Keynes, Bedford	
ICT03	Information and Communication Technology	5 days	London, Milton Keynes, Bedford	
ICT04	Foundations of Information Systems	5 days	London, Milton Keynes, Bedford	
ICT05	Software Engineering	5 days	London, Milton Keynes, Bedford	
ICT06	Cloud Computing Technology	5 days	London, Milton Keynes, Bedford	
ICT07	VBA Programming Introduction	5 days	London, Milton Keynes, Bedford	
ICT08	Software Testing and Quality Assurance	5 days	London, Milton Keynes, Bedford	
ICT09	Project Management for Developing Software	5 days	London, Milton Keynes, Bedford	
ICT10	Data Warehouse Design	5 days	London and Milton Keynes	
ICT11	Intermediate TSQL skills Training	5 days	London and Milton Keynes	
ICT12	Microsoft SQL Server Integration Services 2012 SSIS	5 days	London and Milton Keynes	
ICT13	Microsoft SQL Server Integration Services 2012 SSAS	5 days	London and Milton Keynes	
ICT14	Microsoft SQL Server Integration Services 2012 SSRS	5 days	London and Milton Keynes	



SUMMIT SCHOOL
OF LEADERSHIP & MANAGEMENT (UK) LTD

HFCC, Bradwell Road, New Bradwell, Milton Keynes, MK13 0EJ | T. +44(0)190 831 1322
E-mail: info@summitschool.org.uk; Website: www.summitschool.org.uk

*Special offer available for training of ten or more
participants at our **Milton Keynes** Training Centre*